



**MAQIS – Malaysian Quarantine and Inspection Services**

**LKIM- Lembaga Kemajuan Ikan Malaysia**

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**ePermit User Manual for  
PIA Approver Module**

Prepared by Dagang Net Technologies  
Version 1.0

Updated: 20 September 2013

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## Section 1. Introduction

### 1.1. What is ePermit?

ePermit is a web-based value-added service provided by Dagang Net Technologies Sdn Bhd (DNT). It enables importers, exporters and appointed forwarding agents to apply for permit from Other Government Agencies (OGA) or commonly known as Permit Issuing Agencies (PIA) and obtain the approval online via the internet. Approved permits from OGA will be transmitted to Sistem Maklumat Kastam (SMK) electronically for validation and cross reference purposes against Customs declaration.

### 1.2. How Does ePermit Benefit Me?

- Reduces Turnaround time – faster processing of permit by OGA
- It's convenient – ePermit is accessible from any computer that is connected to the internet.
- Ease of Use – user friendly even for non PC savvy
- Multi Tasking – access to various value-added services. For example Tariff Codes, Location Codes.

### 1.3. Who Should Read This Publication?

ePermit is designed to accommodate the specific requirements of each OGA, for example consignment details, quota details, grading summary and product database. There are three modules assigned to different groups of users such as Importers / Exporters, Forwarding Agents and Other Government Agencies.

This publication (or topic collection) is intended for MAQIS- Malaysian Quarantine and Inspection Services.

#### 1. Trader (Importer / Exporter) Module

Enabling importers / exporters to apply for permit online and submit their applications for approval via the Internet.

#### 2. Forwarding Agent Module

Enabling appointed forwarding agents to apply for permit online on behalf of the importers / exporters and submit their applications for approval via the Internet.

#### 3. PIA Module

Enabling PIA to investigate, distributor, verify, approve or reject the permit application received and send its updated status electronically via the Internet.

## 1.4. Requirements to Use ePermit

ePermit is a web based application. Therefore, there is no installation required. All is needed are:

- User is registered with Dagang Net ePermit services
- Personal Computer / Laptop / Notebook installed with web browsers as follows:
  - Mozilla Firefox
  - Chrome version 10 and above
- Internet Connection

## 1.5. About This Publication

This publication documents is to provide overview on how PIA Verifier to verify and reject application at Electronic Permit System (ePermit) and deeper understand MAQIS ePermit System with step by step help.

## 1.6. ePermit Publications

Get the right publications based on your ePermit - MAQIS service subscription by referring to the table 1.

Publication Title	Document ID
ePermit – MAQIS User Manual for OGA Administrator	
ePermit – MAQIS User Manual for PIA (Verifier)	
ePermit – MAQIS User Manual for PIA (Approver)	

## 1.7. Support Information

Should there are any issues arise from using ePermit, please contact Dagang Net's Careline;












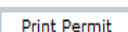





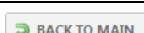













Call Us **1300 133 133**



Email Us **[careline@dagangnet.com](mailto:careline@dagangnet.com)**

## 1.8. Convention

Icon / Button	Description	Function (s)
	Sign In	To sign in to the Permit application
	Sign out	To log out of the Permit application
	Edit Profile	To edit profile
	Help	To view quick guide
	Search Text Box	To search for a particular application or item in a list
	Search	To search for a particular list
	Show	To show filtered search result
	Apply	To apply import/export permit
	Submit	To submit permit application
	Verify	To verify the transaction
	Reject	To reject the transaction
	Print Permit	To print the permit
	Print	To print generated report
	Reset	To undo changes
	Cancel	To exit / return
	Close	To close pop-up window
	Save	To save changes made
	Back to Main	To return to Main page
	Checkbox	To tick ✓ for selection and untick to deselect
	Previous	To go to previous/first page of a list
	Next	To go to next/last page of a list
	Calendar	To view calendar
	Dropdown list box	To select a particular page, number of rows, an item, or task from a list
	Month dropdown list box	To navigate and select a particular month
	Year dropdown list box	To navigate and select a particular year
	View	To view details of a particular item
	Radio Button	To select item
	Ascending / Increasing	To view transactions in ascending/increasing order (smallest to largest/earliest to latest) for columns in View Transactions screen

	Descending / Decreasing	To view transactions in descending/decreasing order (largest to smallest/latest to earliest) for columns in View Transactions screen
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## 1.9. References

None

## Section 2. Getting Started With ePermit

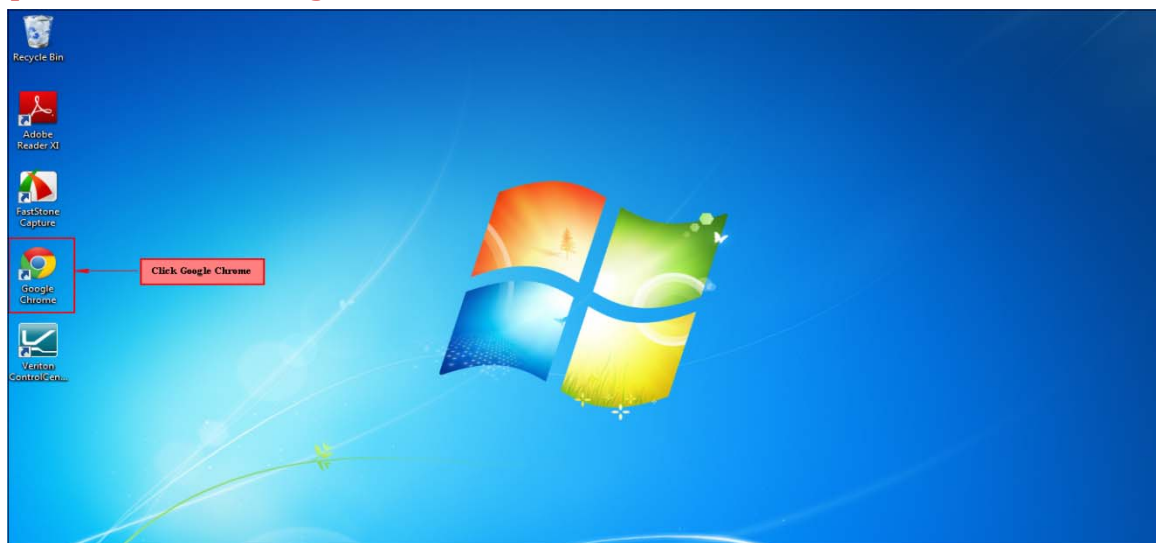
### 2.1. Log in

Before logging in, you must ensure that you have the correct username and password.

- You may login via <http://newepermit.dagangnet.com.my/epermit/login/login.html>
- ePermit is supported by Google Chrome and Mozilla Firefox.

To login, please follow the steps below:

#### Step 1 Launch Google Chrome Browser



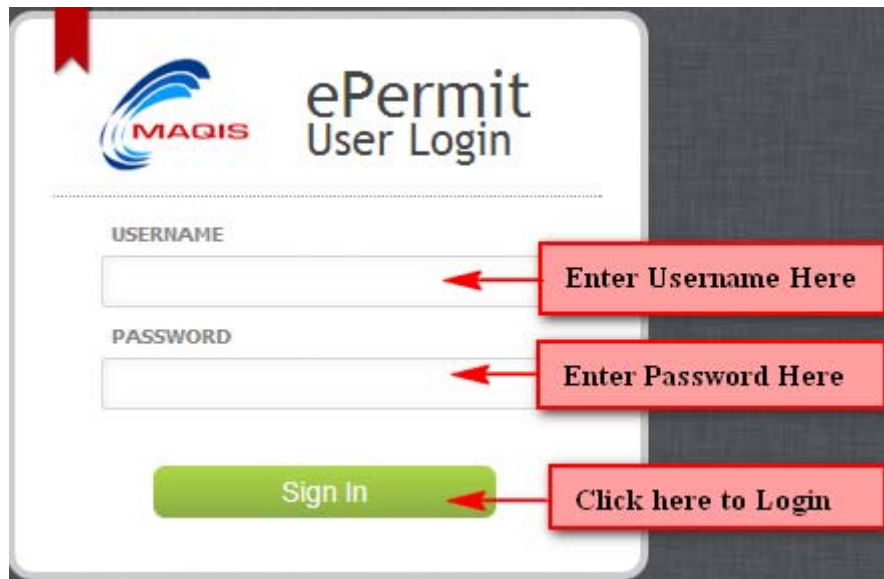
1. In your PC desktop, double click the Google Chrome to launch it.


#### Step 2 Enter URL (Uniform Resource Locator) At Address Bar

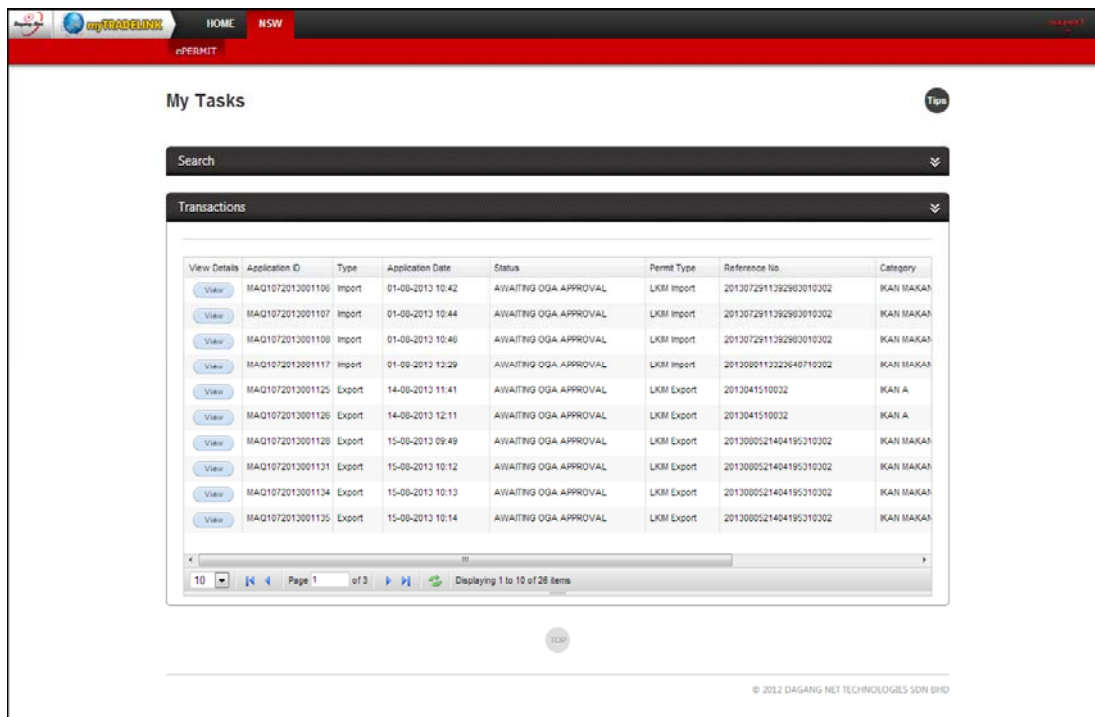


1. In Chrome, go to address bar.
2. Enter: <http://newepermit.dagangnet.com.my/epermit/login/login.html>

### Step 3 Enter Username and Password



1. Enter **Username** and **Password**.
2. Click on the  button to access the system.
3. The main screen of system will be display as below.

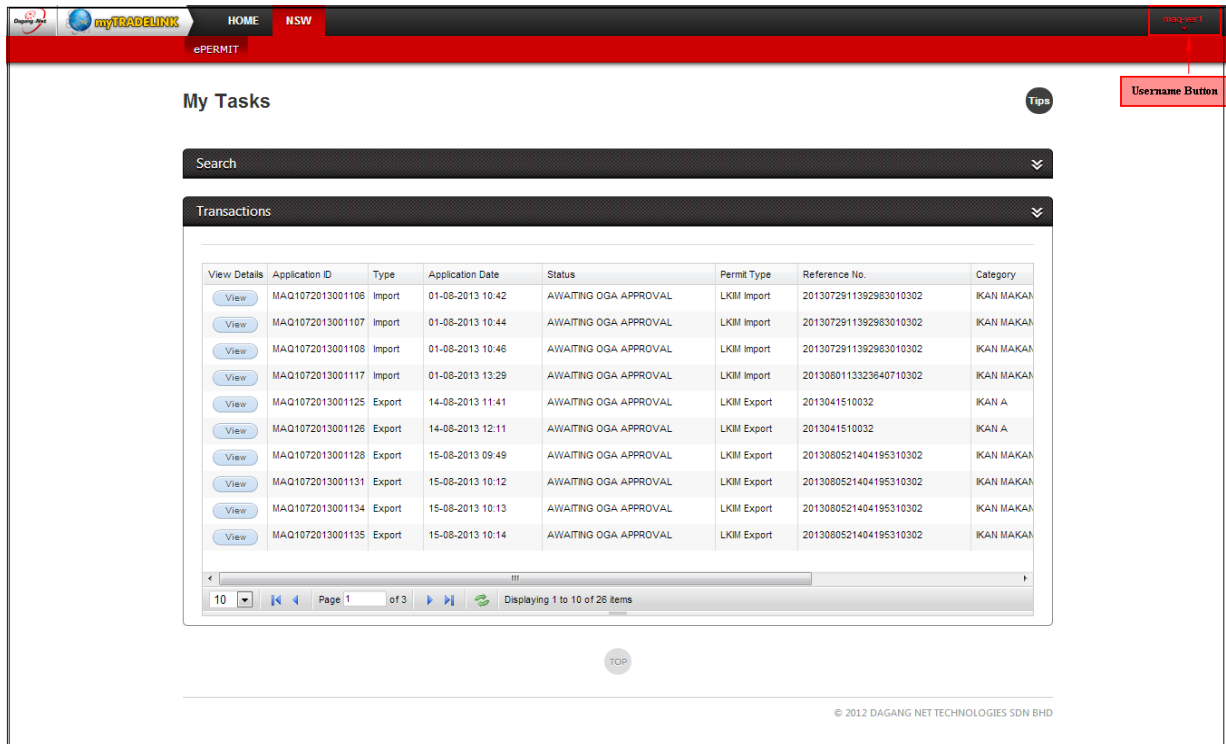




## 2.2. Sign Out

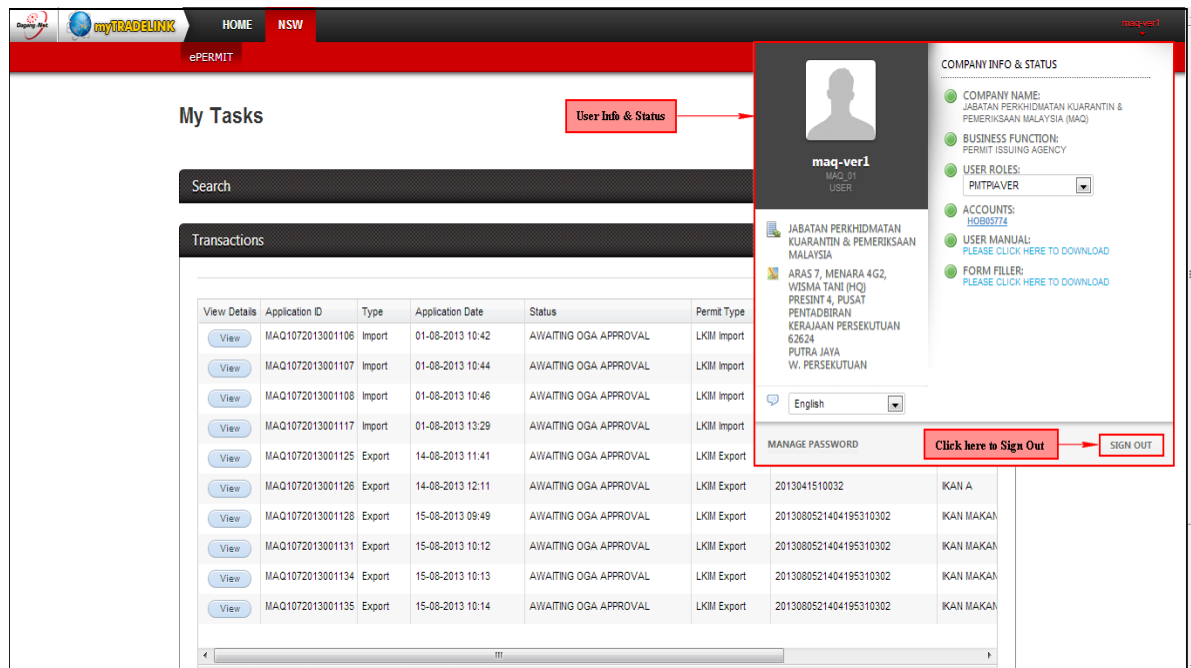
Once done with the verification and approve tasks, you are advised to sign out from ePermit.



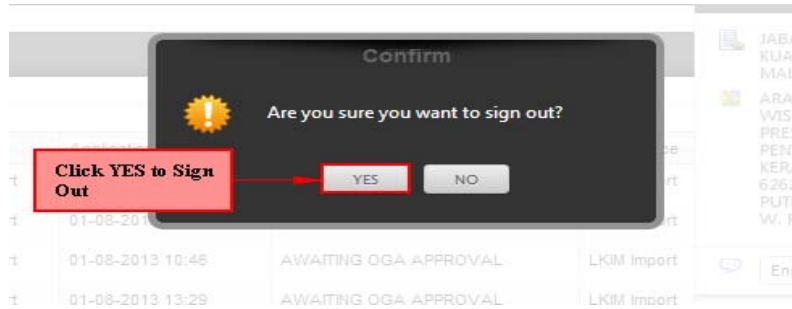
To sign out, please follow the steps below:



1. Click the  button to view the **Sign Out** button.
2. **User Info and Status** will be display as below.
3. Click the  button to signout.



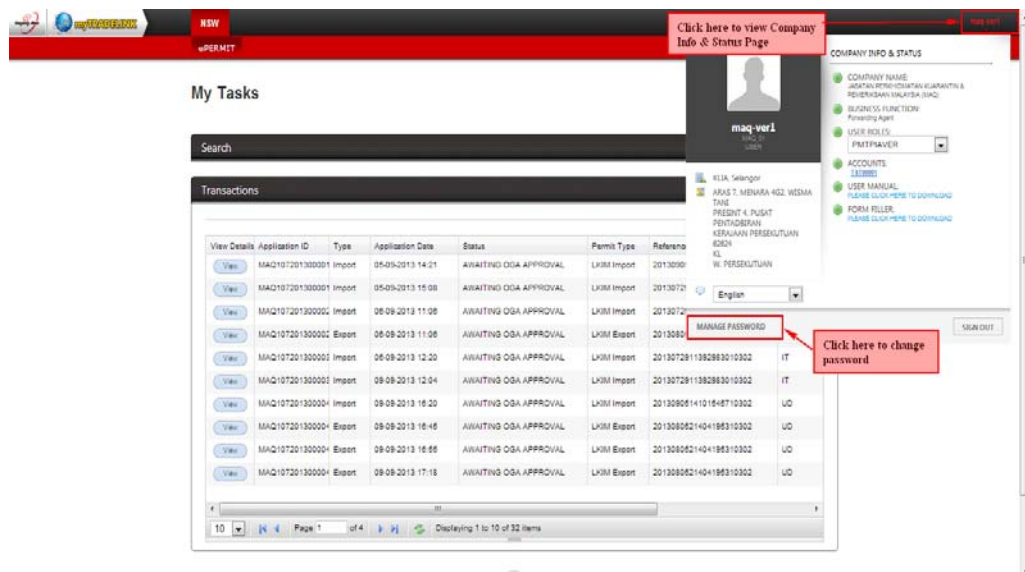
4. A **Sign Out Notification** will be display.
5. Click **Yes** to Sign out.





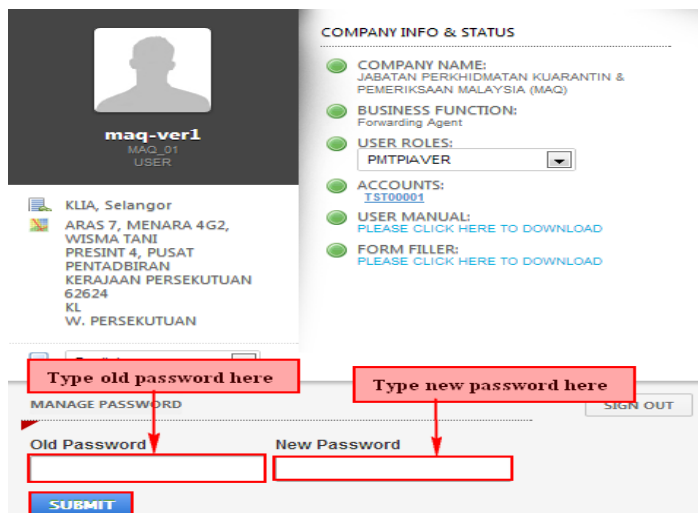
### 2.3. Manage Password

You can manage or change your password, if required.

To manage password, please follow below steps.



1. Click the  to view the **Manage Password** button.
2. User **Info and Status** will be display as above.
3. Click the  button to change the password.
4. Password details will be display as below.



1. Type **old password**.
2. Type **new preferred password**.
3. Click **Submit** button to change password.

## Section 3. Approve Permit

Online Permits contains import / export permit applications with various statuses, e.g. “Verified by OGA”, “Approved by OGA”, etc. The system allows you to approve import / export permit application. If there are irregularities, system allows you to reject the permit application.

### 3.1. Approve Permit

To approve import / export permit applications, please follow the steps below:

#### Step 1 View Permit Online

The screenshot shows the ePERMIT system interface. At the top, there is a navigation bar with 'NSW' and 'ePERMIT' labels. Below this, there are two tabs: 'My Tasks' and 'Application List'. A red box with an arrow points to the 'My Tasks' tab, labeled 'Click here to view list of tasks'. Below the tabs, there is a 'Transactions' section with a dropdown menu. A red box with an arrow points to the 'Transactions' dropdown, labeled 'Click here to view application details'. The 'Transactions' section displays a table with columns: 'View Details', 'Application ID', 'Type', 'Application Date', 'Status', 'Permit Type', 'Reference No.', and 'Category'. A red box highlights the 'View' buttons in the 'View Details' column. Another red box highlights the 'Status' column, labeled 'Permit Status'. The table contains five rows of data, all with a status of 'VERIFIED BY OGA'.

View Details	Application ID	Type	Application Date	Status	Permit Type	Reference No.	Category
<a href="#">View</a>	MAQ1072013000018	Import	01-09-2013 10:16	VERIFIED BY OGA	LKIM Import	2013072911392983010302	IKAN MAKA
<a href="#">View</a>	MAQ1072013000007	Export	01-09-2013 10:15	VERIFIED BY OGA	LKIM Export	2013080521404195310302	IKAN MAKA
<a href="#">View</a>	MAQ1072013000042	Import	02-09-2013 11:04	VERIFIED BY OGA	LKIM Import	2013072911392983010302	IKAN MAKA
<a href="#">View</a>	MAQ1072013000054	Export	02-09-2013 17:19	VERIFIED BY OGA	LKIM Export	2013080521404195310302	IKAN MAKA
<a href="#">View</a>	MAQ1072013000021	Import	01-09-2013 10:16	VERIFIED BY OGA	LKIM Import	2013072911392983010302	IKAN MAKA

1. Click on the **ePERMIT**.
2. Click on **My Tasks** to view list of pending task.
3. Click on **Transaction tab**.
4. **Transaction list** will appears.
5. Click **View button** with status “**Verified by OGA**”.
6. **Permit Details** screen appears.

## Step 2 Permit Detail Screen

myDAGANG
NSW ePERMIT
1024-98001

**Permit Application: MAQ1072013000054**

Please approve this Permit application

[BACK TO MAIN](#)

**Application**

Permit Issuing Agency (PIA): JABATAN PERKHIDMATAN KUARANTIN DAN PEMERIKSAAN MALAYSIA | PIA Branch: KLIA, SELANGOR

Application ID: MAQ1072013000054 | Permit No.: | Transaction Type: Export | Permit Category: LIQM Export

Application Date: 02-09-2013 17:19 | Import / Export Date: 03-09-2013 | Reference No. 1: 2013080521404195310302 | Reference No. 2: reference no30Aug2013

**Consignor Details**

**Consignee Details**

**Agent Details**

**Applicant Details**

**Application Details**

**Other Details**

**Document Details**

**Items**

View Details	Common Name	Tariff Code	Unit Price	Total Price	Quantity	Unit	Quantity (Peti Besar)	Quantity (Peti Kecil)
View	AYA SAYAP (BASAH)	0305399020	100.00	10000.00	99	KGM	6	5
View	AYA SAYAP (BASAH)	0305399020	100.00	10000.00	99	KGM	6	5
View	AYA SAYAP (BASAH)	0305399020	100.00	10000.00	99	KGM	6	5
View	AYA SAYAP (BASAH)	0305399020	100.00	10000.00	99	KGM	6	5
View	AYA SAYAP (BASAH)	0305399020	100.00	10000.00	99	KGM	6	5
View	AYA SAYAP (BASAH)	0305399020	100.00	10000.00	99	KGM	6	5
View	AYA SAYAP (BASAH)	0305399020	100.00	10000.00	99	KGM	6	5
View	AYA SAYAP (BASAH)	0305399020	100.00	10000.00	99	KGM	6	5
View	AYA SAYAP (BASAH)	0305399020	100.00	10000.00	99	KGM	6	5
View	AYA SAYAP (BASAH)	0305399020	100.00	10000.00	99	KGM	6	5
View	AYA SAYAP (BASAH)	0305399020	100.00	10000.00	99	KGM	6	5
View	AYA SAYAP (BASAH)	0305399020	100.00	10000.00	99	KGM	6	5

Total Quantity (Peti Besar): 80

Total Quantity (Peti Kecil): 50

Total Quantity (Pek): 660

Total Quantity By Tariff: 990

**PIA Response**

**Transaction History**

**Verify/Approval**

Effective Date: | Expiry Date: | PIA Reference No.: |

PIA Remarks  
 MAQ1072013000054 ABCDEFGH... (repeated text)

Special Condition  
 ABCDEFGH... (repeated text)

Update this application as:  [SAVE](#)

Click to view details

Item details

Click to view details

Verify Status

### Step 3 Item Details

The screenshot shows the 'Items' application interface. At the top, there is a 'View Details' section with a 'View' button. Below this is a table with columns: Price, Total Price, Quantity, Unit, Quantity (Per Bes), Quantity (Per Ked), and Qu. The table contains one row for 'AYA SAYAP (BASA)' with a price of 100.00, total price of 10000.00, quantity of 99, and unit of KGM. A red box highlights the 'View' button in the 'View Details' section, with an arrow pointing to the 'Item details' form. Another red box highlights the 'Item details' form, with an arrow pointing to the 'View' button in the 'View Details' section.

**Click to view item details**

**Item details**

**Description**

**Common Name**  
AYA SAYAP (BASA)

**Scientific Name**  
AYA SAYAP (BASA)

**Malaysia Custom Tariff**

**Tariff Code**  
0305399020

**Unit of Measurement**  
KGM

**Quantity**  
99

**Tariff Description**  
----OF marine fish

**Unit Value FOB (MYR)**

**Price Per Unit**  
100.00

**Total Price**  
10000.00

**Export Duty**

**Rate**  
10000

**Total**  
10000

**Other Duty**

**Rate**  
10000


**Total**  
10000

1. To view **Item Details**, click on the [View](#) at **View Details** section.
2. Item details/description screen appear.
3. Click [View](#) again to close screen.

## Step 4 Approve Permit

1. Click on the  to choose status.
2. Click  to approve permit application.
3. Insert Effective Date (mandatory as marked with \*)
  - i) Click on the  to view calendar. Click on , click , click , click .
  - ii) Click on the **effective date** e.g. 23/9/2013

4. Insert **Expiry Date** (mandatory as marked with \*)
  - i) Click on the  to view calendar. Click on , click , click , click .
  - ii) Click on the **expiry date** e.g. 23/10/2013

Expiry Date\*   PIA Reference No.\*

OCTOBER 2013

<< < TODAY > >>

mon	tue	wed	thu	fri	sat	sun
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

5. Insert **PIA Remarks** or **Special Condition**, if any.
6. Click **Save** button.
7. **Permit Approved** message window will appear.



## Section 4. Reject Permit

If there are irregularities, system allows you to reject the permit application.

### 4.1. Reject Permit

To reject import / export permit applications, please follow the steps below:

#### Step 1 View Permit Online

The screenshot shows the ePERMIT system interface. At the top, there is a navigation bar with 'NSW' and 'ePERMIT' tabs. Below this, there is a 'My Tasks' menu and an 'Application List' section. A red box highlights the 'My Tasks' menu with the text 'Click here to view list of tasks'. Below the 'My Tasks' menu, there is a search bar and a 'Transactions' tab. A red box highlights the search bar with the text 'Click here to view application details'. Below the 'Transactions' tab, there is a table with columns: 'View Details', 'Application ID', 'Type', 'Application Date', 'Status', 'Permit Type', 'Reference No.', and 'Category'. A red box highlights the 'View' buttons in the 'View Details' column. Another red box highlights the 'Status' column with the text 'Permit Status'. The table contains five rows of data, all with a status of 'VERIFIED BY OGA'.

View Details	Application ID	Type	Application Date	Status	Permit Type	Reference No.	Category
<a href="#">View</a>	MAQ1072013000018	Import	01-09-2013 10:16	VERIFIED BY OGA	LKIM Import	2013072911392983010302	IKAN MAKA
<a href="#">View</a>	MAQ1072013000007	Export	01-09-2013 10:15	VERIFIED BY OGA	LKIM Export	2013080521404195310302	IKAN MAKA
<a href="#">View</a>	MAQ1072013000042	Import	02-09-2013 11:04	VERIFIED BY OGA	LKIM Import	2013072911392983010302	IKAN MAKA
<a href="#">View</a>	MAQ1072013000054	Export	02-09-2013 17:19	VERIFIED BY OGA	LKIM Export	2013080521404195310302	IKAN MAKA
<a href="#">View</a>	MAQ1072013000021	Import	01-09-2013 10:16	VERIFIED BY OGA	LKIM Import	2013072911392983010302	IKAN MAKA

1. Click on the **ePERMIT**.
2. Click on **My Tasks** to view list of pending task.
3. Click on **Transaction** tab.
4. Transaction list will appears.
5. Click **View button** with status “**Verified by OGA**”.
6. **Permit Details** screen appears as below.

## Step 2 Permit Detail Screen

### Permit Application: MAQ1072013000013

Please verify this Permit application

[BACK TO MAIN](#)

**Application**

Permit Issuing Agency (PIA): JABATAN PERKHIDMATAN KUARANTIN DAN PEMERIKSAAN MALAYSIA  
 PIA Branch: KLIA, SELANGOR

Application ID: MAQ1072013000013  
 Permit No.:  
 Transaction Type: Import  
 Permit Category: LKIM Import

Application Date: 05-09-2013 14:21  
 Import / Export Date: 05-09-2013  
 Reference No. 1: 2013090514101545710302  
 Reference No. 2:

**Consignor Details**

**Consignee Details**

**Agent Details**

**Applicant Details**

**Application Details**

**Document Details**

Click to view details

**Items**

View Details	Common Name	Tariff Code	Unit Price	Total Price	Quantity	Unit	Quantity (Peti B)	Quantity (Peti K)	Quan
<a href="#">View</a>	ALU-ALU (BASAH)	0305398020	0.00	200.00	100	KGM	0	2	

Total Quantity (Peti Besar):  
 Total Quantity (Peti Kecil): 2  
 Total Quantity (Pek):  
 Total Quantity By Tariff: 100

Item Details

**PIA Response**

**Transaction History**

**Verify/Approval**

Effective Date:   
 Expiry Date:   
 PIA Reference No.:

PIA Remarks:

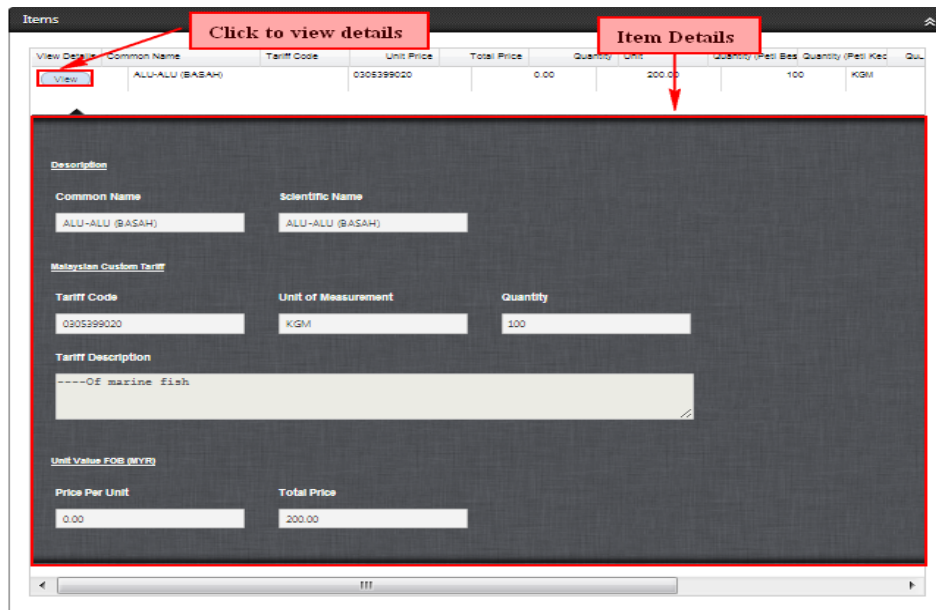
Special Condition:



Update this application as:

Verify Status

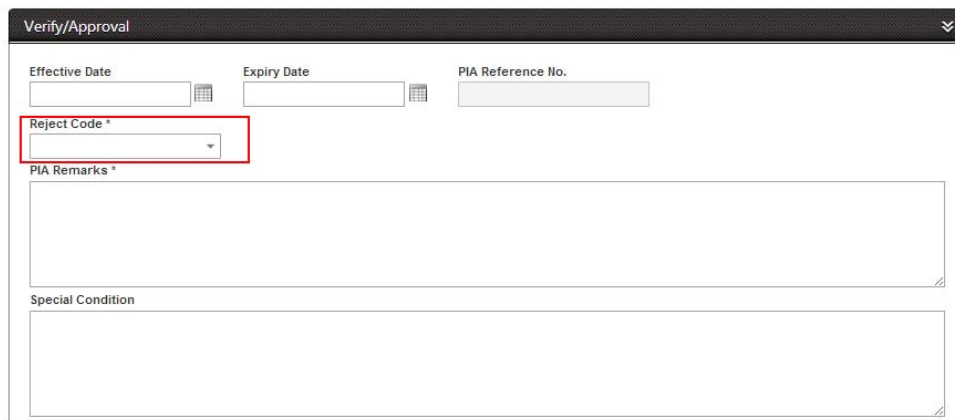
TDS

### Step 3 Item Details





4. To view **Item Details**, click on the  at **View Details** section.
5. Item details/description screen appear.
6. Click  again to close details screen.

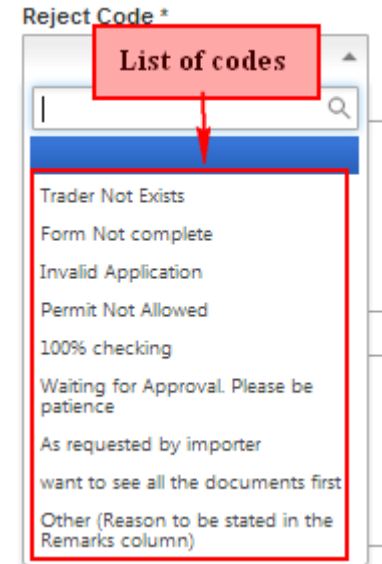
### Step 4 Reject Permit



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1. Go to Verify/Approval tab
2. Click on the  to choose status.
3. Click  to reject permit application.

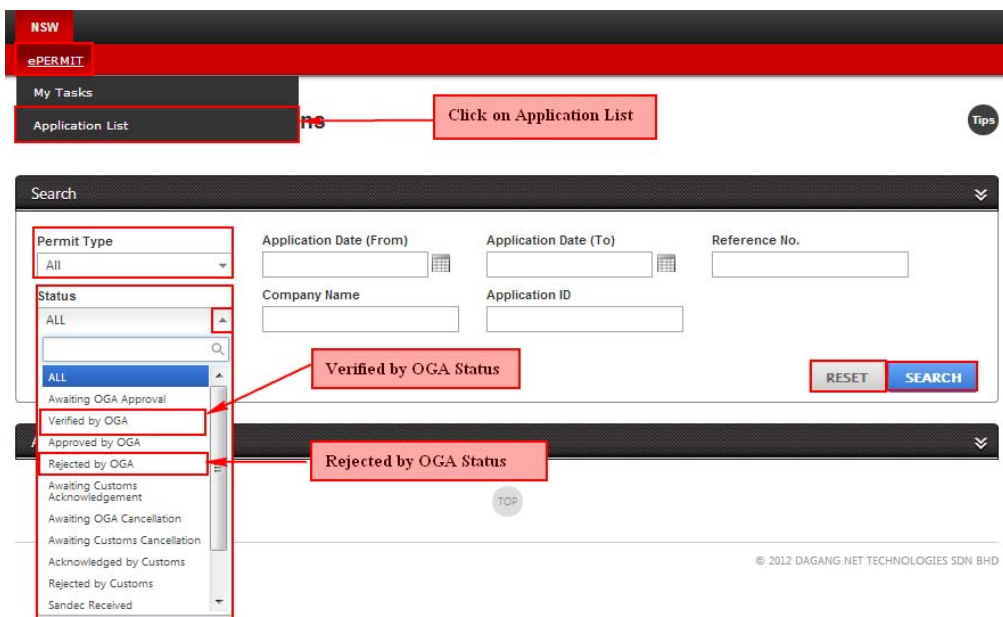
- To reject a permit application, you must select a **Reject Code** (mandatory as marked with \*). Once the reject button is clicked, the Reject Code field will appear. Click on the  and list of reject codes will appear as below.



- Click on the **Reject Code**. e.g. **Form Not Complete**
- Enter the **PIA Remarks** (mandatory)
- Click **Save** button.
- Permit rejected message window will appear.

**Note:** If PI rejects the application, the status is “Rejected by OGA”.

## 4.2. Check Verified or Rejected Status



1. Click on **ePermit** menu.
2. Click on **Application List**.
3. Click  dropdown to select **“Verify by OGA”** or **“Rejected by OGA”** status.
4. Click **SEARCH** to search the result.
5. List of Verified or Rejected Application will be displayed as below. Application Status will also change to **‘Verified by OGA’** or **‘Rejected by OGA’** as below.

The screenshot shows two panels of application lists. The top panel is titled 'List of Verified Application' and the bottom panel is titled 'List of Rejected Application'. Both panels have a 'View Details' button on the left and a 'View' button for each application row. Red callouts point to these buttons and to the 'Status' column in the tables.

View Details	Application ID	Type	Application Date	Status	Permit Type	Permit No.	Reference No.
<a href="#">View</a>	MAQ107201300001	Import	05-09-2013 15:08	VERIFIED BY OGA	LKIM Import		201307291
<a href="#">View</a>	MAQ107201300002	Export	06-09-2013 12:20	VERIFIED BY OGA	LKIM Export		201308052
<a href="#">View</a>	MAQ107201300012	Export	17-09-2013 10:53	VERIFIED BY OGA	LKIM Export		201308052

View Details	Application ID	Type	Application Date	Status	Permit Type	Permit No.	Reference No.
<a href="#">View</a>	MAQ10720130000C	Export	05-09-2013 10:36	REJECTED BY OGA	LKIM Export		201308052
<a href="#">View</a>	MAQ10720130000C	Import	05-09-2013 10:37	REJECTED BY OGA	LKIM Import		201307291
<a href="#">View</a>	MAQ10720130000C	Import	05-09-2013 10:47	REJECTED BY OGA	LKIM Import		201307291

6. Click **View** button to view the application details.
7. Permit details screen appear.

The screenshot shows a vertical stack of tabs for permit details. The 'Items' tab is selected, showing 'OGA Transaction Details'. Below this is the 'Transaction History' table.

Start Date	Completed Date	Status	Remarks	Completed by
05-09-2013 15:08	18-09-2013 09:49	VERIFIED BY OGA		MAQ-VER1
05-09-2013 15:08	05-09-2013 15:08	AWAITING OGA APPROVAL	Trader Remarks ZAI For 2sept	LIVETEST-USER1

- Click [BACK TO MAIN](#) to return to main page.

## Section 5. Advance Search and Navigation

### 5.1. Advance Search

To view permits, please follow the steps below:

**Search e-Permit Applications** Tips

Filter by Permit Type      Filter by Application Date      Filter by Reference No.

Search

Permit Type: LKIM Import  
Status: Awaiting OGA Approval  
Application Date (From):  
Application Date (To):  
Reference No.:  
Company Name:  
Application ID:

Filter by Status      Filter by Company Name      Filter by Application ID      RESET      SEARCH

**Applications**

e.g. Filtered application by Permit Type and Status

View Details	Application ID	Type	Application Date	Status	Permit Type	Permit No.	Reference No.
<a href="#">View</a>	MAQ107201300003	Import	08-09-2013 12:20	AWAITING OGA APPROVAL	LKIM Import		201307291
<a href="#">View</a>	MAQ107201300003	Import	09-09-2013 12:04	AWAITING OGA APPROVAL	LKIM Import		201307291
<a href="#">View</a>	MAQ107201300004	Import	09-09-2013 16:20	AWAITING OGA APPROVAL	LKIM Import		201309051
<a href="#">View</a>	MAQ107201300005	Import	10-09-2013 11:40	AWAITING OGA APPROVAL	LKIM Import		201307291
<a href="#">View</a>	MAQ107201300007	Import	10-09-2013 17:19	AWAITING OGA APPROVAL	LKIM Import		201307291
<a href="#">View</a>	MAQ107201300007	Import	10-09-2013 17:19	AWAITING OGA APPROVAL	LKIM Import		201307291
<a href="#">View</a>	MAQ107201300007	Import	10-09-2013 17:19	AWAITING OGA APPROVAL	LKIM Import		201307291
<a href="#">View</a>	MAQ107201300005	Import	10-09-2013 17:20	AWAITING OGA APPROVAL	LKIM Import		201307291
<a href="#">View</a>	MAQ107201300005	Import	12-09-2013 16:44	AWAITING OGA APPROVAL	LKIM Import		201307291
<a href="#">View</a>	MAQ107201300005	Import	12-09-2013 16:44	AWAITING OGA APPROVAL	LKIM Import		201307291

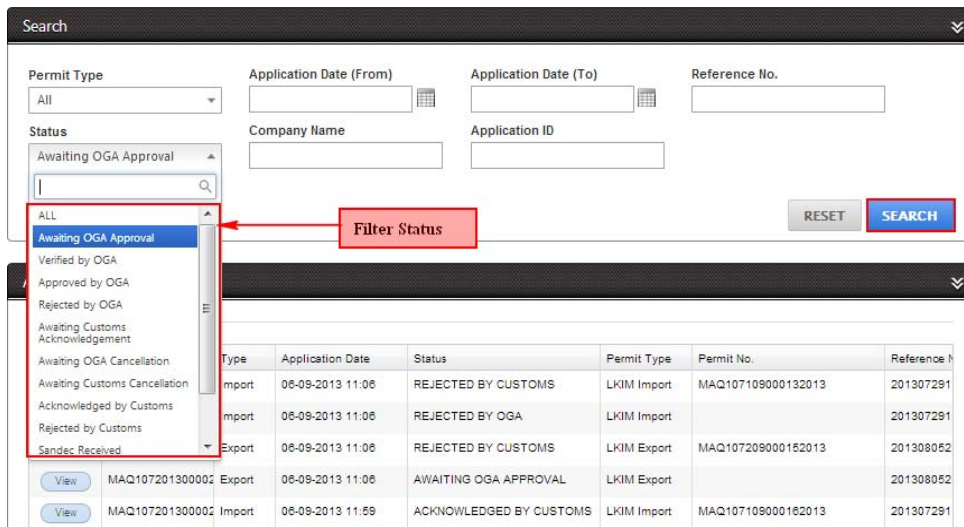
No of displayed application per page      Page Selection      Refresh Button

10      Page 1 of 2      Displaying 1 to 10 of 15 items

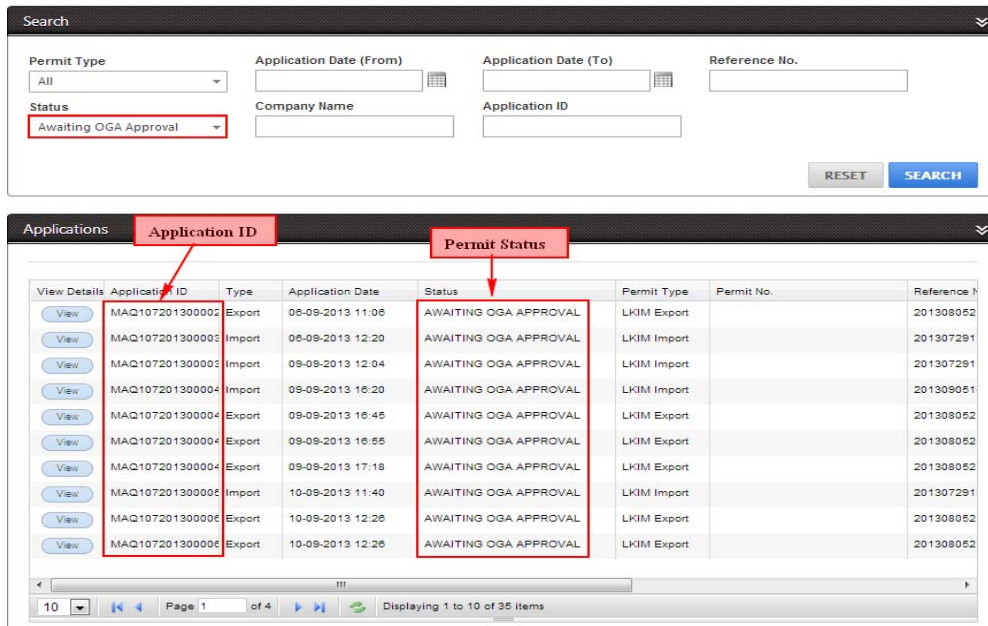
#### 1. Go to Application List

You may search for a permit application by one of the following methods;

### 5.1.1. Filter by Status



1. Click on **Filter Status** to view status.
2. Select a status; e.g: **Awaiting OGA Approval**.
3. Click **SEARCH** button to view search result.
4. The result will shown as below;



## 5.1.2. Filter by Application Date

Search

Permit Type: All  
 Application Date (From):    
 Application Date (To):    
 Reference No.:

Status: ALL  
 Company Name:

Pick Date

SEPTEMBER 2013  
 << < TODAY > >>  
 mon tue wed thu fri sat sun  
 1  
 2 3 4 5 6 7 8  
 9 10 11 12 13 14 15  
 16 17 18 19 20 21 22  
 23 24 25 26 27 28 29  
 30

RESET SEARCH

Applications

View Details	Application ID	Type	Application Date	Status	Permit Type	Permit No.	Reference No.
--------------	----------------	------	------------------	--------	-------------	------------	---------------

1. Click to pick any "From" date; e.g: **03/09/13**.
2. Click **SEARCH** to view search result.

Search

Permit Type: All  
 Application Date (From): 03-09-2013   
 Application Date (To):    
 Reference No.:

Status: ALL  
 Company Name:

Pick Date

SEPTEMBER 2013  
 << < TODAY > >>  
 mon tue wed thu fri sat sun  
 1  
 2 3 4 5 6 7 8  
 9 10 11 12 13 14 15  
 16 17 18 19 20 21 22  
 23 24 25 26 27 28 29  
 30

SEARCH

Applications

View Details	Application ID	Type	Application Date	Status	Permit Type	Permit No.	Reference No.
--------------	----------------	------	------------------	--------	-------------	------------	---------------

3. Click to pick any "To" date; e.g: **18/09/13**.
4. Click **SEARCH** to view search result.

Search

Permit Type: All  
 Application Date (From): 03-09-2013   
 Application Date (To): 18-09-2013   
 Reference No.:

Status: ALL  
 Company Name:

Application ID:

Filter by Application Date

RESET SEARCH

Applications

Application shown from filtered date

View Details	Application ID	Type	Application Date	Status	Permit Type	Permit No.	Reference No.
<a href="#">View</a>	MAQ10720130000C	Export	04-09-2013 22:40	REJECTED BY CUSTOMS	LKIM Export	MAQ107209000022013	201308052
<a href="#">View</a>	MAQ10720130000C	Export	05-09-2013 10:36	REJECTED BY OGA	LKIM Export		201308052
<a href="#">View</a>	MAQ10720130000C	Import	05-09-2013 10:37	REJECTED BY OGA	LKIM Import		201307291
<a href="#">View</a>	MAQ10720130000C	Import	05-09-2013 10:47	REJECTED BY OGA	LKIM Import		201307291
<a href="#">View</a>	MAQ10720130000C	Import	05-09-2013 10:50	REJECTED BY CUSTOMS	LKIM Import	MAQ1071090000052013	201307291
<a href="#">View</a>	MAQ10720130000C	Import	05-09-2013 10:50	REJECTED BY CUSTOMS	LKIM Import	MAQ1071090000062013	201307291
<a href="#">View</a>	MAQ10720130000C	Export	05-09-2013 10:51	REJECTED BY CUSTOMS	LKIM Export	MAQ1072090000072013	201308052
<a href="#">View</a>	MAQ10720130000C	Export	05-09-2013 10:51	REJECTED BY CUSTOMS	LKIM Export	MAQ1072090000082013	201308052
<a href="#">View</a>	MAQ10720130000C	Import	05-09-2013 11:18	REJECTED BY OGA	LKIM Import		201307291
<a href="#">View</a>	MAQ107201300001	Import	05-09-2013 12:18	REJECTED BY OGA	LKIM Import		201307291



### 5.1.3. Filter by Permit Type

Search

Permit Type: All (dropdown menu open showing All, LKIM Import, LKIM Export)

Application Date (From): [ ]

Application Date (To): [ ]

Reference No.: [ ]



Company Name: [ ]

Application ID: [ ]

RESET SEARCH

Applications

View Details	Application ID	Type	Application Date	Status	Permit Type	Permit No.	Reference No.
--------------	----------------	------	------------------	--------	-------------	------------	---------------

1. Click  to select **Permit Type**; e.g: **LKIM Import**
2. Click  button to view search result.

Search

Permit Type: LKIM Import

Application Date (From): [ ]

Application Date (To): [ ]

Reference No.: [ ]

Status: ALL

Company Name: [ ]

Application ID: [ ]

RESET SEARCH

Applications

Permit type filter result

View Details	Application ID	Type	Application Date	Status	Permit Type	Permit No.	Reference No.
<a href="#">View</a>	MAQ107201300000	Import	05-09-2013 10:37	REJECTED BY OGA	LKIM Import		201307291
<a href="#">View</a>	MAQ107201300000	Import	05-09-2013 10:47	REJECTED BY OGA	LKIM Import		201307291
<a href="#">View</a>	MAQ107201300000	Import	05-09-2013 10:50	REJECTED BY CUSTOMS	LKIM Import	MAQ107109000052013	201307291
<a href="#">View</a>	MAQ107201300000	Import	05-09-2013 10:50	REJECTED BY CUSTOMS	LKIM Import	MAQ107109000062013	201307291
<a href="#">View</a>	MAQ107201300000	Import	05-09-2013 11:18	REJECTED BY OGA	LKIM Import		201307291
<a href="#">View</a>	MAQ107201300001	Import	05-09-2013 12:18	REJECTED BY OGA	LKIM Import		201307291
<a href="#">View</a>	MAQ107201300001	Import	05-09-2013 12:23	REJECTED BY CUSTOMS	LKIM Import	MAQ107109000032013	201307291
<a href="#">View</a>	MAQ107201300001	Import	05-09-2013 14:04	REJECTED BY CUSTOMS	LKIM Import	MAQ107109000042013	201307291
<a href="#">View</a>	MAQ107201300001	Import	05-09-2013 14:21	REJECTED BY OGA	LKIM Import		201309051
<a href="#">View</a>	MAQ107201300001	Import	05-09-2013 15:08	VERIFIED BY OGA	LKIM Import		201307291

10 Page 1 of 8 Displaying 1 to 10 of 73 items

### 5.1.4. Filter by Company Name

The search interface includes fields for Permit Type (set to 'All'), Application Date (From/To), Reference No., Status (set to 'ALL'), Company Name (containing '1AQUATIC AQUACULTURE CORP'), and Application ID. A red box highlights the Company Name field with the text 'Enter company name here' and an arrow pointing to it. 'RESET' and 'SEARCH' buttons are at the bottom right.

1. Enter **Company Name** in the column.
2. Click **SEARCH** button to view search result.

The table is titled 'Company Name Filter Result'. It contains 12 rows of application data. The 'Company Name' column for all rows is '1AQUATIC AQUACULTURE CORP', which is highlighted with a red box. The table columns are: Status, Permit Type, Permit No., Reference No., Category, Trader/Agent, and Company Name.

Status	Permit Type	Permit No.	Reference No.	Category	Trader/Agent	Company Name
REJECTED BY OGA	LKIM Import		2013072911392983010302	IT	LIVESTEST	1AQUATIC AQUACULTURE CORP
REJECTED BY OGA	LKIM Import		2013072911392983010302	IT	LIVESTEST	1AQUATIC AQUACULTURE CORP
REJECTED BY CUSTOMS	LKIM Import	MAQ107109000052013	2013072911392983010302	IT	LIVESTEST	1AQUATIC AQUACULTURE CORP
REJECTED BY CUSTOMS	LKIM Import	MAQ107109000062013	2013072911392983010302	IT	LIVESTEST	1AQUATIC AQUACULTURE CORP
REJECTED BY OGA	LKIM Import		2013072911392983010302	IT	LIVESTEST	1AQUATIC AQUACULTURE CORP
REJECTED BY OGA	LKIM Import		2013072911392983010302	IT	LIVESTEST	1AQUATIC AQUACULTURE CORP
REJECTED BY CUSTOMS	LKIM Import	MAQ107109000032013	2013072911392983010302	IT	LIVESTEST	1AQUATIC AQUACULTURE CORP
REJECTED BY CUSTOMS	LKIM Import	MAQ107109000042013	2013072911392983010302	IT	LIVESTEST	1AQUATIC AQUACULTURE CORP
VERIFIED BY OGA	LKIM Import		2013072911392983010302	IT	LIVESTEST	1AQUATIC AQUACULTURE CORP
REJECTED BY OGA	LKIM Import		2013072911392983010302	IT	LIVESTEST	1AQUATIC AQUACULTURE CORP

### 5.1.5. Filter by Application ID

The search interface includes fields for Permit Type (set to 'All'), Application Date (From/To), Reference No., Status (set to 'ALL'), Company Name, and Application ID (containing 'MAQ1072013000024'). A red box highlights the Application ID field with the text 'Enter Application ID here' and an arrow pointing to it. 'RESET' and 'SEARCH' buttons are at the bottom right.

1. Enter **Application ID** in the column.
2. Click **SEARCH** button to view search result.

The table is titled 'Application ID filter result'. It shows a single row of application data. The 'Application ID' column contains 'MAQ1072013000024', which is highlighted with a red box. The table columns are: View Details, Application ID, Type, Application Date, Status, Permit Type, Permit No., and Reference No.

View Details	Application ID	Type	Application Date	Status	Permit Type	Permit No.	Reference No.
<a href="#">View</a>	MAQ1072013000024	Export	08-09-2013 11:08	AWAITING OGA APPROVAL	LKIM Export		2013080521404195310

### 5.1.6. Filter by Reference No.

Search

Enter Reference No. here

Permit Type: All

Application Date (From):

Application Date (To):

Reference No.: 2013072911392983010302

Status: ALL

Company Name:

Application ID:

RESET SEARCH

3. Enter **Reference No.** in the column.

4. Click **SEARCH** button to view search result.

Search

Permit Type: All

Application Date (From):

Application Date (To):

Reference No.: 2013072911392983010302

Status: ALL

Company Name:

Application ID:

Reference No. search result

RESET SEARCH

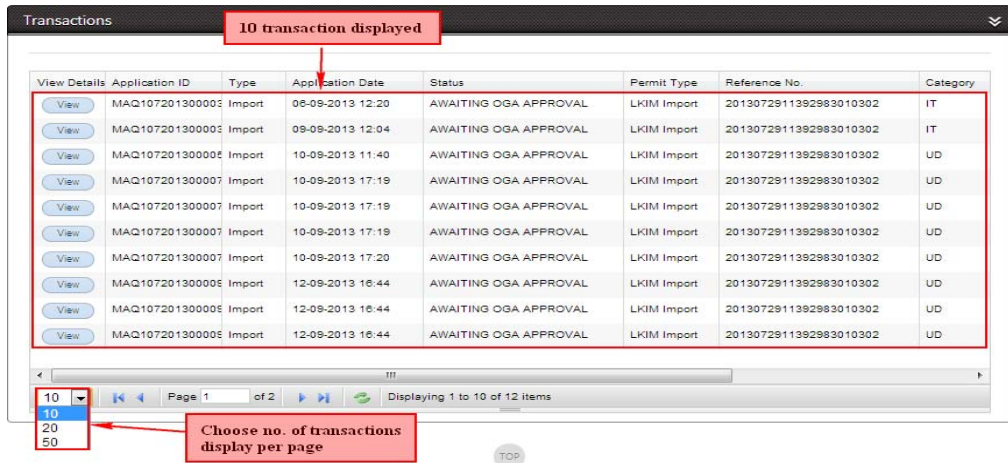
Applications

Status	Permit Type	Permit No.	Reference No.	Category	Trader/Agan
REJECTED BY OGA	LKIM Import		2013072911392983010302	IT	LIVETEST
REJECTED BY OGA	LKIM Import		2013072911392983010302	IT	LIVETEST
REJECTED BY CUSTOMS	LKIM Import	MAQ107109000052013	2013072911392983010302	IT	LIVETEST

## 5.2. Additional Features

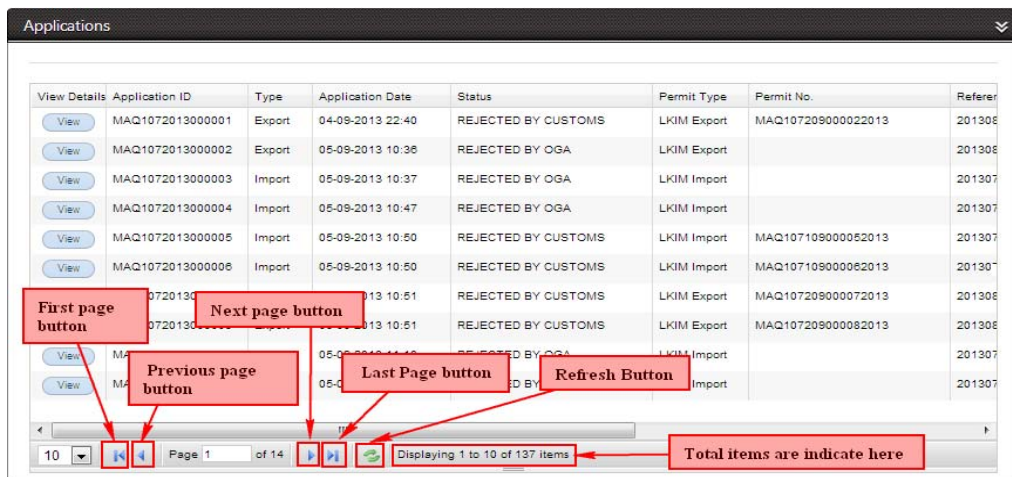
There are a few additional features in Permit screen:

### 5.2.1. Number of Transaction Display



1. Select a number from  drop down list box. The above transactions are searched to select number of transaction display.

### 5.2.2. Page number Layout



1. Click to navigate to the previous number of page.
2. Click to navigate to the next number of page.
3. Click to navigate to the first page.
4. Click to navigate to the last page.
5. Click to refresh the page.
6. The summary of displayed items are displayed next to the refresh button as above.

### 5.2.3. View and Hide Function

The screenshot shows a web interface titled "My Tasks". At the top right, there is a "Tips" icon. Below the title, there is a "Search" panel with the following fields: "Permit Type" (dropdown menu with "All" selected), "Application Date (From)" (calendar icon), "Application Date (To)" (calendar icon), "Reference No." (text input), "Company Name" (text input), and "Application ID" (text input). There are "RESET" and "SEARCH" buttons at the bottom right of the search panel. Below the search panel is a "Transactions" panel. A red box with the text "View (Details are displayed)" has an arrow pointing to the top of the search panel. Another red box with the text "Click here to View or Hide" has an arrow pointing to the search panel. A third red box with the text "Hide (No details displayed)" has an arrow pointing to the top of the Transactions panel. A "TOP" button is visible at the bottom right of the Transactions panel. At the bottom right of the page, there is a copyright notice: "© 2012 DAGANG NET TECHNOLOGIES SDN BHD".

1. Click on the **title bar** to view details.
2. Click on the **same title bar** again to hide the details.